



# St. Gabriel Education Centre

## St. Gabriel Education Centre Academic Dishonesty Policy

Reference: [GSACRD Admin Procedure 365](#) - Student Assessment, Evaluation and Reporting

The primary purpose of student assessment and evaluation is to support student learning and to have all students improve their performance. The following grading practices distort achievement and are inconsistent with Greater St. Albert Catholic School's Assessment Administrative Procedure:

- extra credit or bonus points
- penalties for student work submitted late
- penalties for student absences
- an automatic permanent grade of zero when evidence is missing or as a punishment
- academic dishonesty and incomplete evidence of learning
- group marks
- homework should have little or no part in grades

*Academic Dishonesty refers to student behaviour where their performance on an assessment is enhanced by accessing information that has not been permitted by the teacher.*

### **This may include:**

- possession of materials not allowed in an examination room,
- copying from another student,
- accessing assessments in advance from another student,
- using technology that is not permitted such as a phone or smartwatch,
- hiding notes in a calculator, dictionary, thesaurus, etc.
- plagiarism (representing someone else's ideas as your own)

This behaviour is not acceptable and will result in consequences that will help promote the importance of students maintaining academic integrity.

It is important to note that plagiarism is a serious violation of academic integrity. Offering the work of another as one's own without proper acknowledgement is plagiarism. Therefore, any student who fails to give appropriate credit for ideas or material he or she takes from another, whether it is a fellow student or a published resource writer, is guilty of plagiarism.

St. Gabriel Education Centre staff are committed to using preventative practices to reduce the frequency of possible incidents of academic dishonesty. In so doing, staff will do their best to ensure that testing materials are secured, and they are diligent in reviewing this policy with all classes and doing proper checks of materials used by students during an assessment.

Any incident of academic dishonesty will be investigated thoroughly by the classroom teacher in consultation with the administration and the school learning team.

In addition to the consequences listed below, any student who has had one incident of academic dishonesty in a school calendar year **will become ineligible** for school-based awards, scholarships, and accolades. The following consequences may be applied if a student is found guilty of academic dishonesty.

**Listed below are the possible consequences of academic dishonesty:**

First Offense	<ul style="list-style-type: none"><li>• Assign an invalidated grade*</li><li>• Contact parents/guardians</li><li>• One day in-school suspension</li></ul>
Second Offense	<ul style="list-style-type: none"><li>• Withdrawal from course</li><li>• Parent/Guardians contacted</li></ul>

**\*Note:** Teachers will offer students an opportunity to replace a grade with an alternative assessment if the student has demonstrated a willingness to restore their academic integrity through diligent pursuit of their studies and compliance with classroom expectations.

**Discrepancies** - If there is a greater than 30% discrepancy between the marks on assignments and the marks on exams, the teacher, in collaboration with the school learning team and administration, may only use the exam marks for assessment purposes.